Meeting called to order
The meeting was called to order by Billy Perkins. Mr. Perkins stated a Chairman and Vice-Chairman would be designated due to their absences to the meeting.

Motion to appoint a chairman for the meeting
Motion by Jonathan Moore to yield to the Committee. Second by Don Shelton. All in favor of Jonathan Moore serving as Acting Chairman for this meeting.

Approval of the Minutes
Gary Osborne stated that Jan Howard was saying things when he wasn't here. These need to be taken out. Motion to accept the minutes after the corrections made by Don Shelton. Second by Jan Howard. All in favor.
New business
Commissioner Langford stated that he will be meeting with Senator Tapp on September 19, 2003. Commissioner Langford stated that he is pleased with the computers and how everything is being handled. Commissioner Langford has talked with Harlem Davidson and answered questions he had for the Hazard Community College.

The Internet was down for the weekend because of the new computer virus. 58% of applicants have applied online.

The meeting was turned over to Legal Counsel, Frank Dempsey to go over the code of ethics. There is a wide range of detail and how different areas that need to be handled. Mr. Dempsey wants to know how general or specific the Committee wants to make the code of ethics. There are both advantages and disadvantages in handling this.

Acting Chairman Moore suggests a Committee of five members to come up with ideas on the code of ethics. The Committee will allow some conversation if there are some issues to address. Mr. Dempsey will have the revisions ready at the next meeting if the code of ethics is less specific. The more tailored the code of ethics is, the more work is required to handle the details. Discussion followed concerning changes.

Drafted guidelines for next meeting
Mr. Howard made a motion that Mr. Dempsey draft guidelines for next meeting for denial of license or disciplinary action. Mr. Pace seconded the motion. All in favor. Motion carried.

Discussion on Continuing Education
Harlem Davidson from the Hazard Technical College stated the following:
- Hazard Technical College is a regional school for the Eastern part of KY.
- Training and development is his expertise.
- Regulatory sources in his area are not being served.
- People like it if they feel the law is going to be enforced. The have a nice electrical program as well.
- Worried about the master electrical program.
- His students build one house a year and then they sell the house and put the money back in the program.
- Hazard Technical College is willing and able to be a part of the program.
- Mr. Davidson stated that when they announce meetings they can be depended on to have the meeting as scheduled.

Motion to break
Mr. Howard made the motion to take a break. Mr. Shelton seconded the motion.
Motion to reconvene
Mr. Shelton made a motion for the meeting to come back to order. Mr. Pace seconded the motion.

Acting Chairman Moore stated that the Committee has one additional item to discuss. Mr. Pace asked if the Committee can add to the Electrical Inspector’s code of ethics to this Board Meeting. Mr. Pace inquired how the Department could force the Inspectors to report an unlicensed person who is doing business as an electrician to the Department of Housing. Mr. Osborne stated that the Electrical Inspectors do not want to force unlicensed Electrical Contractors. The Electrical Inspectors have been sending letters to the Department stating that they will not enforce unlicensed Electrical Contractors. Mr. Perkins asked Mel Trivette, Electrical Inspector how his office felt about this situation since he is an Electrical Inspector for Frankfort.

Mr. Perkins stated he has changed the certificate of compliance where the Electrical Inspector has to record the Electrical Contractors license number. The question was asked by Kenny Best from Louisville “Do we have a general code of ethics?” Mr. Perkins stated that the issue will be brought to the Committee and the Electrical Inspector can lose his/her certification as well.

Amendment for Electrical
Chris Pace made a motion that Legal Counsel draft an amendment stating that Electrical Inspectors have to report unlicensed Electrical Contractors. Legal Counsel stated that it is grounds for revocation if they do not comply with reporting unlicensed Electrical Contractors. Gary Osborne seconded to the motion. Discussion followed. Acting Chairman Moore called for a vote due to no further discussion. All in favor. Motion carried.

Acting Chairman Moore stated he is going to insert one more item on the Committee agenda.

National Home Builders
Moonlighting electrical work has been the problem from Committee’s standpoint. Bob Weiss, Home Builders Association stated that a builder has asked if they can pull a permit on their own job. They can if they put give the Contractor and the Master Electrician’s license number to the permitting office. Mr. Wesis stated that some builders, especially from the rural areas, have concerns about this.

Electrical Inspector Review- Steve Clark
Steve Clark appeared before the Board to explain his Electrical Inspector application and experience. The Committee stated Mr. Clark does not have any documentation on the first jobs he did in Boone County. Mr. Clark stated he was put to work and had to learn as quick as he could. After 6 months, Mr. Clark was wiring houses for himself. Mr. Clark can not get any information from the other reference because his reference can not be found. Mr. Clark started working for Crossman Builders, which did all of the heating/air and hired electricians in both Jefferson and Spencer Counties. Mr. Clark started his own
electrical business in Spencer County and is now a Licensed Building Inspector. Mr. Clark has been doing electric work until June 30, 2003. Mr. Clark further stated that he does not inspect the homes that he wires due to conflict of interest. Acting Chairman Moore asked if there were any further questions for Mr. Clark.

**Closed Meeting**
Jan Howard made a motion the Committee Meeting be in closed session. Mr. Pace seconded the motion. Motion carried.

**Re-open the Meeting**
Acting Chairman Moore stated their needs to be a motion to reconvene the meeting. Mr. Howard made a motion to reconvene the meeting. Gene Holthouser seconded the motion. All in favor. Motion carried.

Mr. Pace made a motion to approve Mr. Clark’s Electrical Inspectors application. Mary Malone seconded the motion. All in favor. Motion carried.

**Discussion regarding permits**
Troy Crawford, from City of Louisville stated he would send a copy of their regulations regarding permits. Mr. Trivette also stated he would be sending a copy of their regulations. Mr. Crawford stated that the homeowner can’t place the property for sale for one year if the homeowner pulls the permit.

**Electrical Inspector Review - Donald Rhodes**
Mr. Osborne suggested the Committee table Donald Rhodes’s Electrical Inspectors application for now, and request that Mr. Rhodes appear before the Committee or give more documentation of work experience. Mr. Pace seconded the motion. All in favor. Motion carried.

**Next Committee Meeting**
Acting Chairman Moore will entertain a motion to change the Committee meeting that was scheduled for September 2. Mr. Osborne made a motion to schedule the next Committee meeting for Thursday, September 4th, 2003. Mr. Shelton seconded the motion. All in favor. Motion carried.

**Adjournment**
Mr. Osborne made a motion to adjourn the meeting. Mr. Shelton seconded the motion. All in favor. Meeting was adjourned at 11:35 a.m.